

MINUTES

OF THE 12 DECEMBER 1983

MEETING OF THE FINE ARTS COMMISSION

25X1

25X1 1. The meeting was called to order by Acting Chairman [ ]  
[ ] at 1100 hours in Room 7D32 Headquarters. Present  
were:

Members:

25X1

Other:

2. The minutes of the 14 November 1983 meeting were  
approved as submitted.

3. Committee Reports

a. Exhibits

25X1 [ ] gave the following Exhibits Committee  
report.

January -- The Antarctic Exhibit will run for the  
period 6-31 January 1984. [ ]

25X1

25X1 [ ] will display about 80 photographs taken in the  
Antarctic.

February -- Black History Month. [ ]

25X1

25X1 [ ] will be present at our 9 January meeting to  
give us an update on this exhibit. The theme this  
year will be Black Americans' Struggle for Excellence  
25X1 in Education. [ ] plans to focus on Booker T.  
Washington and Mary Cloud Bethune.

March -- The Employee Photo Exhibit will run  
during the month of March.

April -- April is open for a possible exhibit from  
the Smithsonian. It was mentioned that we have not

25X1

CONFIDENTIAL

25X1 heard from the Corcoran concerning an exhibit from them. [ ] suggested the Smithsonian exhibits entitled Buildings Reborn, New Faces in Old Places or Artists and Space Flights as possible exhibits for April. One of these would cost approximately \$700; also these exhibits are of a size that we could accommodate in our Exhibit Hall. Some of the Smithsonian exhibits are too large for our space.

25X1 May -- [ ] will coordinate the East Asia Exhibit. He will be present at our March meeting to discuss plans for the exhibit with us.

25X1 [ ] advised that in the future, a sign will be placed in the Exhibit Hall advising that photographs from the exhibit may be requested for hanging in Agency offices by contacting Logistics Services.

#### 4. Old Business

##### a. Workplace Awareness Program

25X1 In our discussion of this subject at the last meeting, we brought up the problem of employees using the ashtrays in the elevator banks to deposit their trash. [ ] advised that she had written a memorandum recently requesting that a dual unit for deposit of trash and ashes be utilized. Her request was approved and these units should be installed in the elevator banks shortly.

Also, concerning the matter of cafeteria dishes and trays being left around the building and not returned to the cafeteria, [ ] advised that she had recently spoken with the head of GSI. She was advised that GSI must replace one third of their dishes and trays every month. This problem will be incorporated into one of our posters on this subject.

25X1

##### b. Application of Solar Film to Hqs. Windows

25X1 [ ] has obtained from the salesman some more samples of the film which may be applied to the center courtyard windows on the first floor. However, they are still too dark. She will attempt to obtain some lighter samples and the specific degree of light reduction with each one.

##### c. Door Changes for OCR Theaters and Projection Room

25X1 [ ] C/OCR Administrative Staff, and [ ] of OCR were present at the meeting. They had attended the November meeting with the request that the doors be finished in a color more

CONFIDENTIAL

compatible with the new theater decor. Several of the Commission members have gone to the theater and looked at the doors and the consensus was that these doors should be finished in one of the standard colors designated for the doors in this area. This being the case, [ ] asked if it were possible that we could adjust the colors of the other doors in that corridor leading to the theater, that is have the colors of the other doors logically lead into the color of the theater doors. [ ]  
[ ] will work with [ ] on this.

d. DCI Portraits

[ ] reported on the copying of the Helms' portrait. He said the company that is doing this will furnish us a finished full scale copy of the head free of charge just so we may see what can be done using their technique. This copy is expected to arrive very shortly. The actual cost to have the entire portrait done by their technique will be somewhere between \$700 and \$1000.

Reference was made to the discussion at our November meeting concerning the Turner portrait. The artist who will paint the replacement had requested a few sittings with Turner. This matter was discussed with the DDA, Mr. Fitzwater, and it was decided it would be preferable to defer this effort until mid-1984. [ ] checked with the artist, and he decided that rather than work from photographs he would prefer to wait until he could have some sittings with Turner.

5. New Business

a. Proposed Satellite Antenna on Roof of Hqs. Building

[ ] OC, spoke to the Commission regarding a proposal of the Office of Communications to place a satellite antenna on the roof of the Headquarters Building above the 7B corridor. They propose to enclose the satellite in either a rectangular structure or a bubble. The Commission had no objection to the proposed installation but agreed that the rectangular structure would be preferable to the bubble.

b. Request for Possible Relocation of Medals Box

[ ] advised that she has received a request from the Office of Protocol that the Medals Box, now located in the 1J Corridor, be relocated to another location. The box presently is in a walnut frame and will be internally reconfigured to accept

newly designated medals and Protocol wants to put it in a location where it can get more exposure. They requested it be located in the marble wall in the entry. However, the Commission did not feel that this was desirable. Coincidentally, it was brought to our attention that the Agency may receive an award in the form of a letter-size plaque and the question arises as to where such an award should be placed. After discussing various locations, the Commission decided that the Medals Box should be placed just to the right of the steps coming up from the lobby, in the 1F Corridor with a relocation of the Presidents' photographs, or should remain in the current location and that any plaque awards or recognition letters received should be placed on the columns.

c. Wall Art in GE Corridor

25X1 [redacted] advised that now that the SAFE Center is almost finished on the ground floor, it has been requested that the wall in the GE Corridor be suitably decorated. She has two pieces of wall art purchased by the FAC several years ago and originally used in the 1B Corridor. These two pieces, which are acrylic stained canvas fragmented paintings by Constance Bergfors Rice, are not being used at present and she brought slides of them to show to the members for their consideration for use in the GE Corridor. It was agreed that these two pieces would be suitable for this purpose.

6. The next meeting of the FAC will be held on Monday, 9 January 1984 at 1100 hours in Room 7D32.

7. The meeting was adjourned at 12:15 hours.



25X1

CONFIDENTIAL